



Ph.- 9474641566

# ONDA THANA MAHAVIDYALAYA

Affiliated to Bankura University

Govt. Aided college recognised under section 2 (f) & 12 (B) of the UGC

P.O.-MURAKATA, P.S.-ONDA, DIST.-BANKURA PIN-722144 (W.B.)

Website:-www.ondathanamahavidyalaya.in

Email:-otm.principal@gmail.com

Ref No. 1723/CS/TENDER/2023

Date : .....

Ref No.:

Date: 31/10/2023

## TENDER NOTICE

Sealed Quotations/Rates are invited from the interested Parties Vendors to run College Cheap Store for the Students/Staff of the Institute.

\*\*The last date of submission of the quotations to the office of the principal is 22<sup>nd</sup> October, 2023 (on working days from 11:00 am. to 03:00 pm.)

\*\*Quotations will be opened on 23.11.2023 at 12.00 p m.

1. The Vendor whose offer is accepted shall be granted a license to sell and supply refreshment to the college (students, staff etc.).

2. The Vendor shall enter into a contract to be executed on a non-judicial Stamp Paper of Rs.10/-. The contract shall be for a period for one year and may or may not be renewed. The college reserves the right to renew the contract on the same or revised terms and conditions or such period as may be deemed fit.

3. The Vendor, who is awarded the contract, shall be required to:

a) The minimum rent for the cheap store is Rs. 900/- per month. (Rupees nine hundred only). The highest bidder will be given the contract provided his rates are the cheapest.

b) Have to deposit with the college Authorities a sum of Rs.10,000/- (Rupees Ten Thousand only) as a security deposit, which will be refunded on expiry of the contract.

c) To pay Electricity Charges (govt. rate)/- per unit.

d) Vendor will be required to make payment of Fee, Electricity Charges positively by the 7<sup>th</sup> day of each succeeding month.

4. The said premises allotted to the Vendor will not be used by the Vendor for residential purpose.

5. The articles of refreshment etc. to be served by the Vendor shall be of good quality and the preparation if any, shall be made by him under hygienic condition within the premises provided for the purpose. The rates of the articles as may be approved by the Canteen Committee will be displayed by the Vendor at a prominent place. Under no circumstances, the Vendor shall increase the rate of any article without prior permission of the principal and canteen. The principal and the members of the Canteen Committee shall visit the place from time to time to check the preparation and arrangements etc.

6. The Vendor shall keep a complaint book which shall be made available by the Vendor to any person who desire to record any complaint and which shall be opened to inspection by the Principal and the member/s of the Canteen Committee.

7. The Vendor shall employ requisite number of Employees in the College/ institute for the smooth conduct of the business. He/she shall be responsible for good conduct and behaviour of the persons employed by him.

8. The Vendor shall not sublet the business to any other person(s).

9. The Principal shall have the right to impose fine in case of grave irregularities to the extent deemed fit and proper which shall be recoverable from the security amount, if not paid otherwise.

10. The Vendor shall be required to submit the following documents:

i) Experience Certificate, if any.

ii) voter ID Card

iii) Pan Card

iv) Aadhar card


List of items to be supplied by the Vendor for Cheap Store:

Sl .No.	Item	quantity	Rate
1	Xerox		
2	Colour Print		
3	Black & white Print		
4	pen		
5	book		
6	All Packing foods		
7	juice		
8	Cake		
9	Bread		
10	Sanitary napkin		
11	Ice cream		
12	Cold drinks		
13	Biscuits		
14	Etc.		

Note: Please mention Weight/Quantity of the Item/s wherever required.

We have read the above terms and conditions of the contract and undertake to abide by all the above terms and conditions in case of award of the contract for supplying the Fruits, Juices and Branded Dairy/Milk products (Amul/Mother Dairy).

Vendor Signature:



Principal