

Date: 25/11/2022

Place: Principal's chamber.

## **Onda Thana Mahavidyalaya**

### **Agenda**

1. The confirmation of the minutes of the previous G.B. Meeting
2. The release of Abdul Momin Haque and the joining of Dr. Somenath Kar on mutual transfer.
3. Approval of new letter head
4. Engagement of a guard from a private agency
5. Prayer of Radharanjan Saha for NOC
6. Financial Assistance to the departments for organising seminars.
7. Financial Assistance to the teachers for attending seminars, binding Ph.D. theses etc.
8. NAAC Accreditation
9. Leave of the employees
10. Construction of new classrooms
11. Refresher Course attended by Dr. Sourav Kumar Nag
12. Short term courses attended by Dr. Sk. Jahir Abbas
13. Refresher course attended by Dr. Subrata Nandi
14. Promotion of Radharanajan Saha
15. P.F. transfer of Dinesh Das

### **Misc.**

## **Resolutions:**

1. The minutes of the previous meeting are read and confirmed.
2. The matter related to the release of Abdul Momin Haque, Assistant Professor in Geography on mutual transfer is discussed. In accordance with the order no. 771-Edn (CS)/4A-40/2022, dated Kolkata 11 October 2022, the release and the joining of Dr. Somenath Kar are hereby approved. Dr. Somenath Kar, Assistant Professor in Geography at Dhupguri Girls' College will join Onda Thana Mahavidyalaya in place of Abdul Momin Haque and Abdul Momin Haque will join Dhupguri Girls' College in place of Dr. Somenath Kar. The leave account of Abdul Momin Haque is updated and approved.
3. The new letter head of the college is presented to the house by the IQAC Coordinator and is approved by the house.
4. The matter related to the engagement of a guard from a private agency is discussed. At present there are three guards and for enhanced security of the institution an additional security guard is required. For that reason, a security guard will be engaged from a private agency.
5. The prayer of Radharanjan Saha for NOC for transfer is sanctioned.
6. The prayer of the IQAC Coordinator for extending financial assistance to each of the departments for organising national/international seminars is hereby approved. The financial assistance will follow the following table-

A. National Conference- 5000

B. International Conference- 10000

Applications for organising the conference needs to be obtained from the principal and the IQAC in writing. An audit report with a utilisation certificate must be submitted post the conference.

7. The prayer of the IQAC Coordinator to extending financial support for attending conference, binding Ph. D. Thesis is sanctioned by the house. The following chart must be followed-

A. For attending State Level conference- 500 (five hundred only, once in an academic session)

B. For attending National Level conference- 2500 (two thousand five hundred only, once in an academic session).

C. For attending International Level conference- 5000 (five thousand five hundred only, once in an academic session).

D. For binding Ph.D. thesis- 5000 (five thousand only, once in an academic session)

8. The IQAC Coordinator informs the house of the issues related to the gross negligence in submitting papers related to the NAAC by some of the employees of the college. The principal is requested by the President to issue a show cause letter to those neglect their works.

9. The leave of each and every employee must be updated by the principal sir on daily basis.

10. The IQAC Coordinator informs the house of the urgent need to construct two classrooms. The members of the newly formed working committee will execute the construction with immediate effect by maintain the lowest available rate and the best quality. The follwong members of the working committee are nominated by the Governing Body-

A. Dr. Bijay Kant Dubey

B. Biswendu Mondal

C. Dr. Sourav Kumar Nag

D. Subhra Kanti Biswas

E. Dipak Malgope

F. Ramjiban Achrya

G. Susanta Mondal

11. A Refresher Course in English was attended by Dr. Sourav Kumar Nag from July 26 2022 to August 8 2022 at the University of Burdwan on online mode and a short term course in “Students Guidance, Counselling and Career Planning” at the University of Burdwan from 14 December 2021 to 20 December 2021.

12. A short term course in Bengali was attended by Dr. SK. Jahir Abbas from September 13 to September 19, 2022 at the Mizoram University and by Driпти Mandal from 13 to 19 September 2022 at the Mizoram University. Biswendu Mondal attended a short-term course at the University of Burdwan from 16 to 22 September 2022.

13. A Refresher Course was attended by Dr. Subrata Nandi at Kumaun University from 15 September 2021 to 29 September 2021.

14. Radharanjan Saha, Assistant Professor in Philosophy joined the college on 08/11/2016. His promotion from Stage I to Stage II is due on 08/11/2022. The house requests the principal to look after the matter.

15. The matter related to the PF transfer of Dinesh Das is discussed and approved.

### **Misc.**

A. Susanta Mondal, a representative of the Students’ Unit is selected as the member of the college Governing Body.